

Please Return To:



Lisa Clayforth
SHEQ Compliance Manager
SRM Limited
Weeland Road
Knottingley
West Yorkshire
WF11 8DZ

Duty of Care Questionnaire

Dear Customer,

DUTY OF CARE AUDIT FEEDBACK

As part of our ongoing aim to improve our services, we would be very grateful if, upon having conducted a Duty of Care Audit you could complete and return this short questionnaire.

SRM Site Audited:..... Date of Audit:.....

Please rate the following:

Audit Area	5 Excellent	4 Above Average	3 Average	2 Below Average	1 Poor	Comments /Issues Both positive and negative comments are welcome
H & S Control / Management						
Environmental Control / Management						
Quality Control / Management						
Document / Records						
Housekeeping						
Site Security						
Helpfulness of auditees and availability of requested information						
Other (please state)						

Would you approve the site for use: Y / N

IF not, state main reason(s):

Any other issues or comments:

.....
.....
.....
.....

Thank you very much for your help.

DUTY OF CARE

SUPPORTING DOCUMENTATION

SRM LTD

Administrative Centre
MIDDLETON ROAD
MORECAMBE
LANCASHIRE
LA3 3JW

Telephone: (01524) 853053
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DATE OF ISSUE: 10.05.01

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DATE OF REVISION: 5th July 2010

DUTY OF CARE DOCUMENTS

SUPPORTING DOCUMENTATION

CONTENTS

SECTION 1 INTRODUCTION

- Introduction to SRM
- Organisation Chart
- Site Plans
- Mission Statement
- Quality Policy Statement
- Environmental Policy Statement
- Health and Safety Policy Statement
- Major Accident Prevention Policy Statement
- Analytical Equipment

SECTION 2 CERTIFICATES

- SRM Certificate of Registration Under the Control of Pollution (Amendment) Act 1989
 - The Registration of Carriers of Controlled Waste (“Carriers Licence”)
 - The Registration of Brokers of Controlled Waste (“Brokers Licence”)
- Packaging waste Reprocessor Accreditation
- PAS 99 Certification
- ISO 14001 Certification
- ISO 9001 Certification
- BS OHSAS 18001 Certification
- Dangerous Goods Safety Adviser Certificate - L I Davis
- Dangerous Goods Safety Adviser Certificate - A J Feather

SECTION 3 WASTE DISPOSAL POLICIES

- Distillation Residue Disposal
- Aqueous Waste Disposal
- Drum Disposal Policy
- Third Party Disposal Policy

SECTION 4 RELEVANT INSURANCE

- Employer’s Liability Insurance Summary
- Public and Products Liability Insurance Summary

SECTION 5 HM CUSTOMS & EXCISE LICENSES

- SRM Customs & Excise license details